

# SCHOOL BOARD Meeting

EASTERN HANCOCK ADMINISTRATION BUILDING - 10370 E. 250 N., Charlottesville, IN 46117  
(317-936-5444)  
Monday, July 9, 2018  
7:00pm - 9:00pm

## 1 Public Notice

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This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item Public Comment. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

## 2 Call To Order

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**Minutes:**

Michael Lewis, Board President, called the meeting to order at 7:00pm

Present: Scott Johnson, James R. Jackson, Thomas Younts, Michael Lewis

Absent: Scott Petry

## 3 Pledge of Allegiance

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## 4 Success Stories

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**Minutes:**

-Amanda Pyle, Elementary School Principal, introduced Cindy MacMillan, our K-12 Library Specialist. Cindy has been taking the ES library time and turning it more into a media center atmosphere, familiarizing students more closely with technology skills. Cindy shared how she applied for and received a grant through the Foundation in order to set up Makerspaces in the Media Center beginning this fall. She also was selected as one of eight Indiana media specials to attend a fully-funded program for specialists who serve in rural communities to be trained to be STEM leaders in their schools. She will be attending this program at the University of Buffalo in August.

## 5 Public Comment

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**Minutes:**

-None

## 6 Consent Agenda

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### **Minutes:**

-Mr. Thomas Younts requested that the hiring of the HS Guidance Counselor be pulled from the Consent Agenda & discussed at a later time in the meeting.

-The hiring of Traci Johnson as a yellow bus driver will also be voted on separately due to a conflict of interest with Board Member Scott Johnson.

### 6.1 Minutes of 6-11-18

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### 6.2 Transfer Students

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#### **Minutes:**

-1st - 5; 2nd - 2; 3rd - 3; 4th - 4; 5th - 1; 6th - 4; 7th - 2; 8th - 3; 9th - 2; 10th - 2; 11th - 6

### 6.3 Field Trips

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#### **Minutes:**

-Field Trip - Overnight & Out of State - FFA - Sept 7-11, 2018 - Austin, MN

-Field Trip - Overnight & Out of State - FFA - Sept 26-Oct 1, 2018 - Grand Island, NE

### 6.4 Substitutes

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#### **Minutes:**

-Sub teachers: Andrew Byer, Michael Cole, Glen Davis, Theresa Ebbert, KaliAnna Farris, Kim Feltner, Kristi Gray, Gerald Hirschy, Sandy Holliday, Katie Meyer, Angela Mickler, Wanda Rains, Randy Roller, Natalie Schilling, Suzanne Smith, Doug Wall, Ashley Wilson, Carrie Womack

-Sub Cafe: Deanna Barker, Susan Gergely, Tracy Kemerly, Donna Robinson

-Sub Bus: Ron Allen, Heather Brown, Miki Burris, Giuseppe Cavaletto, Matt Heath, Colleen Myers, Samantha Murray

-Sub Bus Monitor: Bonita Martin, Bill Alexander, JoAnn Turner

### 6.5 ECA

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#### **Minutes:**

-Head Varsity Swim Coach – Derek McCormick

-Fall Non-Head Varsity Coaches & Stipends: Boys Tennis Asst. - Chris Hardin; MS Tennis - Mike Womack; HS Cross Country Asst. - Kevin Willis (volunteer); MS Cross Country - Eben Graves & Susan White; HS Volleyball JV - Tammy Stunda; HS Volleyball Asst. - Sam Best (volunteer); 8th Grade Volleyball - Aubrie Osborne; 8th Grade Football - Marty Hicks; 7th Grade Football - Mike Carter; HS Football Assts. - Clayton Shultz, Doug Shultz, Michael Galyan, Mike Dawson, Jake Hicks, Cody Hibbert, Ryan McCarty, Scott Johnson, Steve Gilbreath

- Drama Club Director - Kimberly Miller
- Summer Athletic Stipends - Doug Armstrong & Aaron Spaulding
- MS & HS Sponsor Stipends (see attachments)
- MS & HS Curriculum Stipends (see attachments)

## 6.6 Certified Staff

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**Minutes:**

- Resignation - Jenn Lightcap - HS Guidance Counselor
- Resignation - Susan Tillett - HS Special Ed Teacher - Effective July 27, 2018

## 6.7 Support Staff

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**Minutes:**

- 10-Month Employees 2018-19 (see attachment)
- Retirement – Leesa Hilton – HS IA – Effective July 20, 2018

## 6.8 Special Education Staff

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**Minutes:**

- Revised Director of Special Education Job Description
- Reassignment - Amy Garrison – Deaf & Hard of Hearing Teacher to full-time

## 6.9 Band Camp Volunteers

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**Minutes:**

- Macy Eisenmenger, Audrey Effing, Amber Hall & Megan Voss
- EH Band will perform at the State Fair on August 4.

## 6.10 Claims

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**Minutes:**

Prewritten: \$813,963.66

Regular: \$179,114.86

Payroll: \$580,171.30

TOTAL: \$1,573,249.82

Motion: To approve the consent agenda as presented, with the removal of the hiring of Traci Johnson & Kelli Brown.

**Motioned:** Mr. James R. Jackson, Jr.

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
Mr. James R. Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Mr. Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		

## 7 New Hire - Traci Johnson - Yellow Bus Driver - Effective August 1, 2018

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**Minutes:**

Motion: To approve Traci Johnson as a yellow bus driver.

**Motioned:** Mr. James R. Jackson, Jr.

**Seconded:** Mr. Thomas Younts

Voter	Yes	No	Abstaining
Mr. James R. Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary			X
Mr. Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		

## 8 Reassignment - Kelli Brown - HS English Teacher to HS Guidance Counselor - Effective 2018-19 year

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**Minutes:**

-Mr. Younts expressed concern that the hiring of a replacement for HS Guidance Counselor Jenn Lightcap happened very quickly. He also stated that he felt the multi-tasking responsibilities of the position, including class scheduling, dealing with mental health issues and preparing students for college entrance may be too much for one person to handle.

-Dave Pfaff, MS & HS Principal, explained the process followed in offering the HS Guidance Counselor position to Kelli Brown. Based on her abilities and the abilities of the other applicants, he felt that Kelli was by far the best applicant. He stated his confidence in her capability to learn and excel in this new position.

Motion: To approve the reassignment of Kelli Brown to the position of HS Guidance Counselor

**Motioned:** Mr. Scott Johnson

**Seconded:** Mr. James R. Jackson, Jr.

Voter	Yes	No	Abstaining
Mr. James R. Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Mr. Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President		X	

## 9 Employee Handbook 2018-19

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**Minutes:**

-Mr. Jackson had some questions regarding how the 2018-19 Employee Handbook correlated with the new NEOLA Vol 30 No. 2 policies, and Mr. Younts questioned if policy existed regarding the usage of CBD oil.

Motion: To table approval of the 2018-19 Employee Handbook until August

**Motioned:** Mr. James R. Jackson, Jr.

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
Mr. James R. Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Mr. Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		

## 10 2019 Finance Changes

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**Minutes:**

-Adam Kinder, Business Manager, presented the upcoming school budget changes in compliance with Indiana HEA 1009 and HEA 1167.

## 11 NEOLA Final Reading (Vol. 30 No. 2)

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Policies included: 1422, 1662, 2260, 2700, 3120.04, 3122, 3131, 3362, 4122, 4162, 4362, 5517, 6610, 7510, 7530.02, 8315

**Minutes:**

-Due to the questions Mr. Jackson had regarding how the 2018-19 Employee Handbook correlated with the NEOLA Vol 30 No. 2 policies, it was decided to table the approval of these NEOLA policies until August.

Motion: To table approval of NEOLA Vol. 30 No. 2 until August

**Motioned:** Mr. James R. Jackson, Jr.

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
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Mr. James R. Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Mr. Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		

## 12 NEOLA - First Reading (Policy 5630.01)

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## 13 Informational

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### Minutes:

-Dr. Vicki McGuire, Superintendent, presented the Board with the following information:

-The results of our 2018 Bus Inspection: Transportation Director Greg Turner was only given a 1 business day notice this year rather than several weeks. Even so, there were only 3 small infractions that have already been addressed.

-Diana Arellano sent a flyer to the Board highlighting several FFA national trips, state awards and scholarships earned at the 2018 state FFA convention.

-The Budget Workshop is scheduled for 6pm on Monday, August 13 before the next Board Meeting.

-The yearly Superintendent evaluation needs to be scheduled.

-The Board is invited to the Back-To-School Staff Breakfast on Monday, July 30, 2018 at 8am in the HS Cafeteria.

-Board members who are up for re-election will need to file a Petition of Nomination and Consent with the county election board between July 25 and August 24, 2018.

-Dr. McGuire shared how impressive it was to see so many Eastern Hancock staff members serving at the Royal Family Kids Camp for foster children when she visited the camp during the month of June.

-Mr. Younts asked about the progress of the summer construction projects. Mr. Adam Kinder, Business Manager, said that everything but the rooftop units are running ahead of schedule, so the school should be fully functional by the following week.

## 14 Other Items Allowed by the Board

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## 15 Around the Table for Positive Comments

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### Minutes:

-Mr. Johnson voiced how much representation of Eastern we had at the Hancock County 4-H fair the last week of June. The students presented very well and the support from parents and other adults was very nice to see.

-Mr. Jackson conveyed appreciation to Greg Turner, Transportation Director, on the improvement in the Bus Garage compared to previous years. He also thanked the teachers again for attending the monthly Board Meeting.

-Mr. Younts expressed appreciation to the people working on all of the current construction projects and how nice everything is looking.

-Mr. Lewis also commended the EH students for a job well done at the county fair as well as gave a hats off to the FFA students and leaders for such a great program.

## 16 Adjournment

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**Motioned:** Mr. James R. Jackson, Jr.

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
Mr. James R. Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Mr. Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		

# EASTERN HANCOCK MIDDLE AND HIGH SCHOOLS

## Extra-curricular sponsors 2018-19

### Department Heads (12)

English	Robert Stonerock
Math	Andy Shores
Science	Brandi Hinen

Professional Development Committee (9) Robert Stonerock, Megan Wallace, Brandi Hinen, Jennifer Ebert, Aaron Amos, Natalie Mewhinney, Nicole Conners

HS Yearbook Sponsor	Jennifer Ebert
HS Drama Director	Kimberly Miller
MS Drama Director	
HS/MS Band Director	Dan Buckalew
Summer 2018 Band	Dan Buckalew(\$1526), Amber Hall (\$500), Megan Voss(\$500)
HS Guard	Macy Eisenmenger
Summer 2018 MS/HS Guard	Macy Eisenmenger
Summer Band Assistant	Audrey Effing
HS/MS Vocal Music Director	Shawn Gilliland
HS Newspaper Sponsor	Jennifer Ebert
FFA	Diana Arellano and Sarah Williams
Senior Class Sponsor	Michael Galyan
Junior Class Sponsor	Nicole Conners
Sophomore Class Sponsor	Brandi Hinen
Freshman Class Sponsor	Marci Gilbert
HS Student Council	Natalie Mewhinney
Cheerleader Sponsor 9-12	Becky Spegal
Cheerleader Sponsor 7-8	Jade Galyan
Volunteer Cheer Coaches	Jennifer Spurling, Jill Ulrey, Andrea Terheide
HS Academic Head Coach	Andy Shores
Assistant Academic Coaches	Andy Shores Brandi Hinen Natalie Mewhinney Robert Stonerock
National Honor Society	
National Junior Honor Society	Cody Hibbert
HA Building Coordinator (HS)	Heather Toney
HA Building Coordinator (MS)	Lindsay Shaw
MS Yearbook	Jennifer Ebert
MS Student Council	Courtney Hott
MS Team Leaders	Lindsey Shaw, Brett Bechtel, Kathy Sexton
MS Academic Super Bowl Coaches	Jennie Gaylord Scott Knight Lauri Johnson Jade Galyan
MS Spell Bowl	Cathleen Huffman
HS Spell Bowl	Kari Brown
MS Robotics Team	Aaron Amos
HS Robotics Team	Aaron Amos
School Improvement Committees-HS	Andy Shores, Rob Stonerock
MS	Kathy Sexton, Shantelle Ebbert



# Eastern Hancock Middle and High Schools

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10320 East County Road 250 North • Charlottesville, IN 46117 • www.easternhancock.org  
(317) 936-5595 • (317) 467-0095 • (317) 936-5050 Fax

June 21, 2018

Dr. McGuire and Board of School Trustees,

I request that the following teachers be compensated for curriculum writing for the 2017-18 school year:

Marci Gilbert-1 stipend (\$683)

Dan Buckalew-1 stipend

Shawn Gilliland-1 stipend

Joe Paxton-1/2 stipend (\$341.50)

Michael Galyan -1/2 stipend (\$341.50)

Sarah Williams-1 stipend

Diana Arellano-1 stipend

Deb Grass-1 stipend

Amanda Graupner-1 stipend

Sincerely,



David Pfaff  
Principal

Lisa Truitt  
Assistant Principal

Jennifer Lightcap  
Guidance Counselor

David Pfaff  
Principal

Aaron Spaulding  
Athletic Director

Pam Matthews  
School Nurse

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Cathy Reynolds  
Guidance Secretary

Susan White  
Secretary/Attendance

Stacey Jones  
ECA Treasurer/Athletic Secretary

2018-2019

Report as of 6/22/18

**10-Month Support Staff Employees**

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<b>First Name</b>	<b>Last Name</b>	<b>Emp Type Code</b>	<b>Building Code</b>
CHARLES	SPRAY	BEHTH	ADMIN
MARGO	STRODTMAN	BLV	ADMIN
APRIL	MATTOX	NURSE	ADMIN
HEATHER	BLOCHER	PT	ADMIN
CIERRA	BLAND	ASST	ELEM
MANDY	COOK	ASST	ELEM
MICHAEL	DAWSON	ASST	ELEM
CASSONDRA	DEWITT	ASST	ELEM
NANCY	DURHAM	ASST	ELEM
AMY	GARRISON	ASST	ELEM
MARY	GIBSON	ASST	ELEM
CARA	HENDERSON	ASST	ELEM
KEITHEA	HOLLARS	ASST	ELEM
HEATHER	HUFF	ASST	ELEM
JAMIE	MARSHALL	ASST	ELEM
LORI	MCKINNEY	ASST	ELEM
MARJANIA	PFAFF	ASST	ELEM
CHELSEA	ROLLER	ASST	ELEM
TONJA	SHEWMAN	ASST	ELEM
MARLISA	WENNEN	ASST	ELEM
KELLIE	WOOD	ASST	ELEM
DARLENE	ENGLEKING	CAFE	ELEM
KIMBERLY	MUMFORD	CAFE	ELEM
DINAH	OLDHAM	CAFE	ELEM
VALERIE	RICHEY	CAFE	ELEM
NANCY	ROLAND	CAFE	ELEM
TRACY	WILSON	CAFE	ELEM
KIMBERLY	GRANT	SEC	ELEM
JENNIFER	TOTH	SEC	ELEM
KARRI	BROWN	PERM SUB	HS
SARAH	DAGLEY	ASST	HS
LEESA	HILTON	ASST	HS
KELLY	HOOVER	ASST	HS
ANGELA	MARCUM	ASST	HS
TAMMIE	MASTERS	ASST	HS
CORY	RAINBOLT	ASST	HS
CLAYTON	SHULTZ	ASST	HS
LORA	SWAN	ASST	HS
DOUGLAS	WENNEN	ASST	HS
JENNIFER	ZUMWALT	ASST	HS

PHYLLIS	ABBOTT	CAFE	HS
GWENDOLYN	BACK	CAFE	HS
DIANE	BURNS	CAFE	HS
PAMELA	CAUDILL	CAFE	HS
JEANMARIE	COLEMAN	CAFE	HS
LAUREN	DYER	CAFE	HS
DORIS	PRICE	CAFE	HS
LINDA	SMITH	CAFE	HS
MARILYN	VANSCYOC	CAFE	HS
STACEY	JONES	SEC	HS
CATHY	REYNOLDS	SEC	HS
SUSAN	WHITE	SEC	HS
DEBRA	JACKSON	ASST	MS
ANGELA	WATKINS	ASST	MS
MEGAN	WHISMAN	ASST	MS
KRISTI	GRAY	SEC	MS
SHANNA	SHARP	SEC	MS
ROBYN	BAKER	3.5DR	TRANS
PAUL	LITTEN	3.5DR	TRANS
MICHELE	ROHING	3.5DR	TRANS
HOLLY	TREES-MILLER	3.5DR	TRANS
TAMMY	BADGLEY	3DRIV	TRANS
PEGGY	BRADLEY	3DRIV	TRANS
DEBORAH	COCHARD	3DRIV	TRANS
MICHAEL	COLE	3DRIV	TRANS
PHILMIA	COLE	3DRIV	TRANS
AMANDA	COX	3DRIV	TRANS
DAVID	HUFF	3DRIV	TRANS
MICHAEL	HUFF	3DRIV	TRANS
TRACI	JOHNSON	3DRIV	TRANS
CHRISTINA	KNOBLOCK	3DRIV	TRANS
LINDA	LITTEN	3DRIV	TRANS
CHARLES	PARKS	3DRIV	TRANS
DONNA	POTTS	3DRIV	TRANS
CYNTHIA	WOOD	3DRIV	TRANS
BETH	EELLS	DRVR	TRANS
MATTHEW	HEATH	DRVR	TRANS
COLLEEN	MYERS	DRVR	TRANS
JOAN	HIGGINS	MON	TRANS
JUDY	JORDAN	MON	TRANS